

BURKE COUNTY
JUVENILE CRIME PREVENTION COUNCIL
FUNDING TIME-LINE for FY 2021-2022 RFPs

DATES	ACTIVITY	November 12, 2020
December 28, 2020	Monday , R.F.P. legal notice to appear in Morganton News Herald newspaper and e-mailed to currently funded and interested agencies serving youth, as well as posting on County website and using other agencies for distribution. Minimum 30-day advertisement period begins.	
January 27, 2021	Wednesday , End of minimum 30-day advertisement period.	
January 15, 2021	Friday , 9:45 A.M. - 12:45 P.M., JCPC Mandatory State Program Orientation Workshop for new programs (informally known as the Bidder's Conference) will meet with applicants and State Consultant. The workshop will be held via WebEx: https://ncdps.webex.com/ncdps/j.php?MTID=m4a90e2d19d0d7308ff86576b128fb729	
February 17, 2021	Wednesday , Deadline for Proposals- must be entered into NCALLIES by 5:00 P.M. and confirmed as "submitted" . Two complete hard copy packets with all attachments and an original program manager signature as well as Five modified hard copy packets of the NCALLIES' application components (minus Section V and any attachments) must be received by Nicki Carpenter at the Burke County Cooperative Extension Center, 130 Ammons Drive, Suite 2, Morganton, NC 28655 (828-764-9480) by 5:00 P.M. on this same day. Mailings should be addressed to her attention.	
February 19, 2021	Friday , all proposals will be forwarded by e-mail from NCALLIES by 5:00 P.M. on this date to the JCPC Finance Committee and the full Council with a copy of the RFP guidelines. Any proposals not meeting RFP guidelines will be noted as such to the Finance committee by the administrator and Finance Chair.	
February 24, 2021	Wednesday , Finance Committee Meeting TIME: 9:00 A.M. to 1:00P.M. via WebEx: https://ncdps.webex.com/ncdps/j.php?MTID=m422a94413220142ef453e25e61a0f506 . Agency presentations will be held, as well as committee evaluations and decisions on recommendations for funding. Program Representative(s) must be able to answer service and financial questions and make executive decisions. Recommendations for the FUNDING ALLOCATION DRAFT from the Finance Committee will immediately be sent to the applicant programs with notice of its impending presentation to the Burke JCPC, March 10, 2021. Programs are reminded that any changes to service delivery, staffing and/or grievance *"must be given within 72 hours of receiving the Finance Committee's notice of the allocation recommendations to be presented to the JCPC". These are given to the JCPC Chair and Finance Chair. Contact A.J. Coutu jcpcbcc@gmail.com or 828-403-1427 for contact information. Any grievance *"must state specifically the Funding Policy element which they believe to have been disregarded." Grievances are also *"given to the County Manager and County Attorney within 48 hours of its receipt by the JCPC Chair".	
March 10, 2021	Wednesday, JCPC Meeting. Review and vote on Finance Committee's funding recommendations for the FUNDING ALLOCATION Vote . There will also be an opportunity to review any changes, grievances or comments from applying programs. PROGRAM REPRESENTATIVES MUST ATTEND.	
March 26, 2021	Friday, 5:00 P.M. <i>Programs must provide NCALLIES with any Program Agreement revisions and EXACT REVENUES which must stay the same until after July 1, 2021, otherwise funds may be deemed unallocated and subject to reallocation.</i>	
April 14, 2021	Wednesday. JCPC meeting date. The Council will VOTE on the entire Annual Plan which includes the Funding Allocation Plan . A.J. will immediately enter the Council's date of allocation plan approval into NCALLIES. The Certification for 2021/22 will be on the agenda for VOTE.	
April 15, 2021	Thursday , On this date Dr. Moody and A.J. will enter an agenda abstract for the Annual Plan (which includes the Funding Allocation Plan) and the JCPC Certification to the County Clerk's pre-agenda submissions.	
May 4, 2021	Tuesday , County Commissioners' 3:00 P.M. Pre-Agenda meeting. They will consider the Annual Plan and the JCPC Certification for the May 18 th meeting agenda.	
May 18, 2021	Tuesday , County Commissioners meeting for Consideration/Approval of the Annual Plan (which includes the Funding Allocation Plan) and the JCPC Certification. If appropriate, A.J. will enter date of the County's approval in NCALLIES.	
May 21, 2021	Friday , By this date, OR EARLIER IF POSSIBLE, the Signed Funding Allocation Plan and Certification will be sent to State Office.	
July 1, 2021	Begin new JCPC Fiscal Year.	*Quotes from the Burke JCPC By-Laws