

Progress Report - Capital Projects 2012-13

| DEPT. | Project | Project Description | % Completed |
|-------|---------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| IT | NetMotion | Allows for improved network connectivity for Sheriff's Mobile Data Terminals. | 90% |
| | Reg. of Deeds (A2 Upgrade) | Have met with implementation team. Target goal for Phase 1 of upgrade is end of Sept. | 5% |
| | Phone System (Upgrade) | Phase 1 – HRC Building <ul style="list-style-type: none"> ▪ Installed 190 phones ▪ Redesigned the network to allow for future growth and better management ▪ Installed new cabling (currently removing the old cabling) ▪ All new cabling is in the wall and out of the wall. | 100% |
| | | Phase 2 – Avery, Green Street & Morganton Public Library <ul style="list-style-type: none"> ▪ Target completion date -end of October. ▪ Network Switches -New Switches have arrived. ▪ New Phones have been ordered. | 15% |
| | Email System (Upgrade) | Upgrade will allow improved email communication with all departments. | 15% |
| | PageGate (Upgrade) | Working with Verizon to allow free paging to Public Safety Verizon Cell Phones & pagers. Completion Date - End of Oct. | 35% |
| | Planning & Inspections Software | Met with several vendors. Looking for a solution that properly integrates with our existing systems. | % |
| TAX | Tax System (Upgrade) | July - Narrowed down to two final vendors. | 100% |
| | | Final demonstrations scheduled first of September. | 100% |
| | | NCPTS/Farragut Demo September | 100% |
| | | Met with staff to discuss both systems September 6 | 100% |
| | | Determine which system fits our needs and review cost. | 100% |
| | | Management made decision to RFP | 100% |

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| TAX <i>(continued)</i> | Tax System Upgrade <i>(continued)</i> | RFP Issued September 19 | 100% | |
| | | Mandatory Pre-Bid Conference held at Burke Co. Services Bldg. Three vendors attended. | 100% | |
| | | Bids received, opened, and reviewed bids | 100% | |
| | | Made recommendation on 10/12/12 of lowest responsible bidder for BOC to consider at the October 16 Regular meeting | 100% | |
| | | UPCOMING: | | |
| | | Request BOC to enter into contract with NCPTS for new tax system at their October 16 Regular meeting | % | |
| | | Pre-contract planning Contract approval | % | |
| | | Startup meeting | % | |

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| GENERAL SERVICES | HRC HCAV & Electrical Renovations | Design/Bid/Contract awarded 7/17/12 & site visits completed | 100% |
| | | Permitting in process | % |
| | | Building cooling load has been reviewed and alternate chiller has been selected. | 100% |
| | | Currently working on coil, pump & control selections | % |
| | | Mechanical design. | 60% |
| | | Generator design being reviewed. | % |
| | | Mandatory Pre-Bid Conference - 10-16-12 | % |
| | | Bid Opening - 10-22-12 | % |
| | | Contract Award to be presented to BOC at 11-6-12 Meeting | % |
| | | Proposed construction to begin mid-November & completed late February or early March 2013. | % |

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| Courthouse HCAV & Electrical Renovations | RFQ for Architectural/Engineering Services advertised in Aug. | 100% |
| | RFQs due to Purchasing Agent's office Aug. 22. | 100% |
| | Committee to review RFQs a week after receipt to decide whether to interview any candidates. (Committee includes: Assoc. Engineer, Keith Farris, Purch. Agent Flossie Bryant, Chief Bldg. Insp. Barry Vess & Gen. Serv. Dir. Carson Fisher). | 100% |
| | Once Firm selected, negotiations will proceed with Firm. | 100% |
| | Proposed Firm and fee to be presented to Board for approval | 100% |
| | BCBOC authorized staff to negotiate a design/bid/contract administration contract with United Engineering Group | 100% |
| | United Engineers, CBSA Architects and staff met at the Courthouse to discuss the project in detail and review the existing system and and facility in person | 100% |
| | United Engineers & CBSA working on details of proposed contract. Expect this contract will be presented to BOC late Nov./early Dec. | % |

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| GENERAL SERVICES <i>(continued)</i> | Morganton Library (Front Entrance Renovations) | BOC and City of Morganton Council approved funds for renovations to front entrance | 100% |
| | | Meeting held with Burke County Library Director Jim Wilson, Assoc. Engineer Keith Farris, & General Services Director Carson Fisher; also met with Mike Crofts, Mark Young and Michael Berley, City of Morganton. | 100% |
| | | City of Morganton staff agreed to prepare sketches of discussed improvements to assist with permitting and bidding. | 100% |
| | | City of Morganton staff completing drawings for front entrance renovations and reviewing for building code compliance. | 100% |
| | | Review should be complete by mid-October | % |
| | | County staff to put bid package together and get bids submitted late October/early November. | % |

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| GENERAL SERVICES | Rhoney Road Convenience Site | Contract for bidding/contract admin/inspection issued to West Consultants 8/10/12 | 100% |
| | | Bid package completed by end of August. | 100% |
| | | Bid package sent to contractors by end of Aug. with bids due 2nd week in September | 100% |
| | | Design revisions complete | 100% |
| | | Getting bid package together for Contractor pricing. | % |
| | | Expect bids to be submitted by 29th or 30th of October 2012. | % |

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| Mission Critical Partners | 911 Consolidation Project | Design: | |
| | | A/E RFQ released in July 9, 2012 | 100% |
| | | * Proposals were due 8-10-12 | 100% |
| | | * Seven Submissions | 100% |
| | | * Selection 8-17-12 | 100% |
| | | * Recommendation to BOC 8-21-12 | 100% |
| | | * Moseley Architects Unanimous Vote | 100% |
| | | * Completed contract negotiations with Moseley Architects | 100% |
| | | * Facility Programming Phase/September 2012 | 100% |
| | | - Finish Programming & begin Schematic Design for PSAP building | 10% |
| | | * Scheduled Facility Kickoff Design meeting with Moseley Architects and the other County PSAP's | 100% |

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| Mission Critical Partners <i>(continued)</i> | 911 Consolidation Project <i>(continued)</i> | Communications Systems: | |
| | | * PSAP Site Visits/Technology Assessments | 10% |
| | | Ongoing discussions with other partners on PSAP technology requirements for the consolidated PSAP | % |
| | | City of Morganton PD | % |
| | | Burke County EOC/Sheriff | % |
| | | Valdese Fire | % |
| | | Begun site due diligence for Consolidated PSAP in Morganton | 5% |
| | | Finalize new PSAP site parcel description for transfer from City of Morganton to County ownership | % |
| | | * Operations Assessments | % |
| | | - Staffing | % |
| | | - PSAP room layouts | % |
| | | - SOP/SOGs | % |
| | | - Technology Requirements | % |
| | | *Phone | % |
| | | *CAD | % |
| | | *Radio Console | % |
| | | *Workstations/Chairs | % |
| | | *Net Clock | % |
| | | | |
| | | * IT Requirements | % |
| | | | |
| | | Verification with Manufacturers any End of Life dates Planned Enhancements/Etc. | % |
| | | * Cassidian ECS-1000 / Rescue Stars - December 31, 2016 | |
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| | | ESInet current configuration/Enhancement support as needed | % |
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| Other Activity: | | | |
| * Developed with County HR/Job Description/Salary Schedule for future PSAP Director | 100% | | |
| * Discussions on Advertising/Selection Process | 100% | | |
| Completed internal Job Description for MCP Task Manager for PSAP project/eventual Burke County PSAP Director's position | 100% | | |
| * Advertisement of Position | 100% | | |
| Advertised the MCP Task Manager position across the state through the NENA/APCO NC State association | 100% | | |
| *Pre-screening of applications | | | |
| Conducted one pre-screen for applicant for this position | 100% | | |

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| Mission Critical Partners (continued) | 911 Consolidation Project (Continued) | * Attended NC 9-1-1 Board Mtg 8-24-12 in Raleigh | 100% |
| | | Burke County will present project status to NC State 9-1-1 Board on 10-26-12 in Raleigh | % |
| | | * Discussions with County regarding Grant Financial Reporting Format | 50% |