

BURKE COUNTY BOARD OF ELECTIONS
2128 SOUTH STERLING STREET-SUITE 100
MORGANTON NC 28655
TUESDAY FEBRUARY 14, 2023
BOARD ROOM

Attending: LH Kirksey, Anthony Iovino, Sandi Walker, and Linda Walker
Absent; Beverly Carlton Staff; Director Debbie Mace Guests; Carla Kincaid
Chairman LH Kirksey called the meeting to order at 10AM, led the members in the
Pledge of Allegiance, followed by a moment of silence.

Public comments; None

Sandi Walker made a motion to approve the agenda as presented. All approved.

Linda Walker made a motion to approve the minutes of the January 10, 2023 regular
meeting as presented. All approved.

Business;

1- Discussion was held on the open IT position. It was suggested by the County
manager the position be classified as Elections Specialist III.

Director Mace provided job class specifications for Elections Specialists I, II, III
documents for the board members to look over and provide input on the documents.

A question was raised about the 23/24 budget proposed by the Director in the January
meeting as to whether this should have been voted on. Linda Walker made a motion to
amend the agenda to add this item to the agenda as item 5. All approved.

2- Director Mace informed the board of the communications she has had with the Burke
County School Board Superintendent about the schools being closed during elections for
the safety of the children as well as the voters due to possible traffic congestion at
polling places located at some of the schools.

Superintendent Mike Swan has assured the Director the schools will be closed during all
future elections.

3- Linda had requested discussion on duties of staff. Director Mace suggested the staff
make a list of their duties and provide for the board.

4- Discussion was held on the 2023 election. Director Mace will generate PSAs to
inform the public of changes and look at generating signage for the early voting
locations.

5- Linda Walker made a motion to approve the proposed budget for the Board of
Elections 2023/2024 as presented by Director Mace at the January 10, 2023 regular
meeting. All approved.

Anthony Iovino made a motion to go into closed session to discuss personnel matters at
11:03 AM. All approved.

Chairman LH Kirksey called the regular meeting back to order at 11:18 AM.

With no further business for the board to address, Anthony Iovino made a motion to
adjourn at 11:20 AM. All approved.

Submitted by Sandi Walker, Secretary